

Password Manager

Setting Your Password

IMPORTANT YOU CANNOT RESET YOUR PASSWORD AS THIS IS USED AS AN ENCRYPTION KEY

USE A VERY STRONG PASSWORD AND ADD A PASSWORD HINT IN CASE YOU FORGET

Location

Url	https://vault.maticmedia.co.uk
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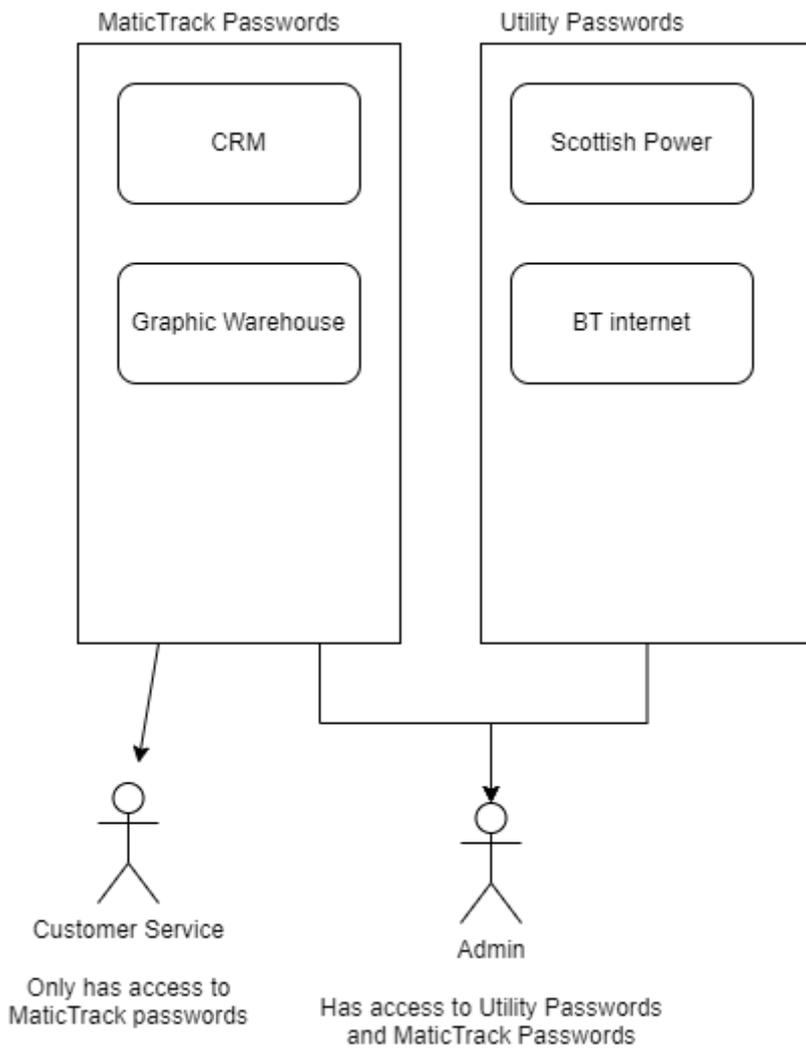
Administrator Access

The following users have administrative access if you need to request access to the password manager.

MaryRose
Richard
Robert
Linda

Collections

Inside the vault you can save... Passwords, Notes, Files etc these are categorised inside Collections. Collections can then be shared with other Vault users.



Adding Users

FILTERS ⓘ

Search vault

All items

- ★ Favourites
- 🗑 Bin

TYPES

- 🔑 Login
- 📄 Card
- 👤 Identity
- 🔒 Secure note

FOLDERS +

- 📁 No folder

COLLECTIONS

- 📁 Bank Accounts
- 📁 Default collection
- 📁 Servers

My vault [+ Add item](#)

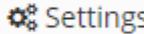
-  Bank Account (MD) MD
-  VaultWarden Server (LXC 110) root

ORGANISATIONS ⓘ

- ▶ Matic Media

[+ New organisation](#)

 Matic Media Organisation

[Vault](#) **Manage**  

 Matic Media Organisation

[Vault](#) **Manage**  

MANAGE

- People**
- Collections
- Policies

People All 4 Invited 3 Accepted **+ Invite user**

<input type="checkbox"/>	 linda@maticmedia.co.uk Invited	Admin
<input type="checkbox"/>	 maryrose@maticmedia.co.uk Invited	Admin
<input type="checkbox"/>	 richard@maticmedia.co.uk Invited	Admin
<input type="checkbox"/>	 robert@maticmedia.co.uk Robert McCombe	Owner

INVITE USER
✕

Invite a new user to your organisation by entering their Bitwarden account email address below. If they do not have a Bitwarden account already, they will be prompted to create a new account.

Email

You can invite up to 20 users at a time by comma separating a list of email addresses.

USER TYPE ?

User
A regular user with access to assigned collections in your organisation.

Manager
Managers can access and manage assigned collections in your organisation.

Admin
Admins can access and manage all items, collections and users in your organisation.

Owner
The highest access user that can manage all aspects of your organisation.

ACCESS CONTROL ? Select all Unselect all

This user can access and modify all items.

This user can access only the selected collections.

Name	Hide passwords	Read only
<input type="checkbox"/> Bank Accounts	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Default collection	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Servers	<input type="checkbox"/>	<input type="checkbox"/>

Save
Cancel

User's Email Address

Access Level

What collections of passwords this user should have access to

Physical Location

Passwords are saved in a VaultWarden instance on **LXC 110 on Server 1 (Internal IP 192.168.0.60)**. Backups are preformed weekly. You can access the Proxmox instance by following the [instructions here](#).

Browser Extensions & Mobile Apps

There are bitwarden extensions for Firefox, Chrome and Edge.

Links to Extensions

Firefox	Bitwarden - Free Password Manager - Get this Extension for Firefox (en-GB) (mozilla.org)
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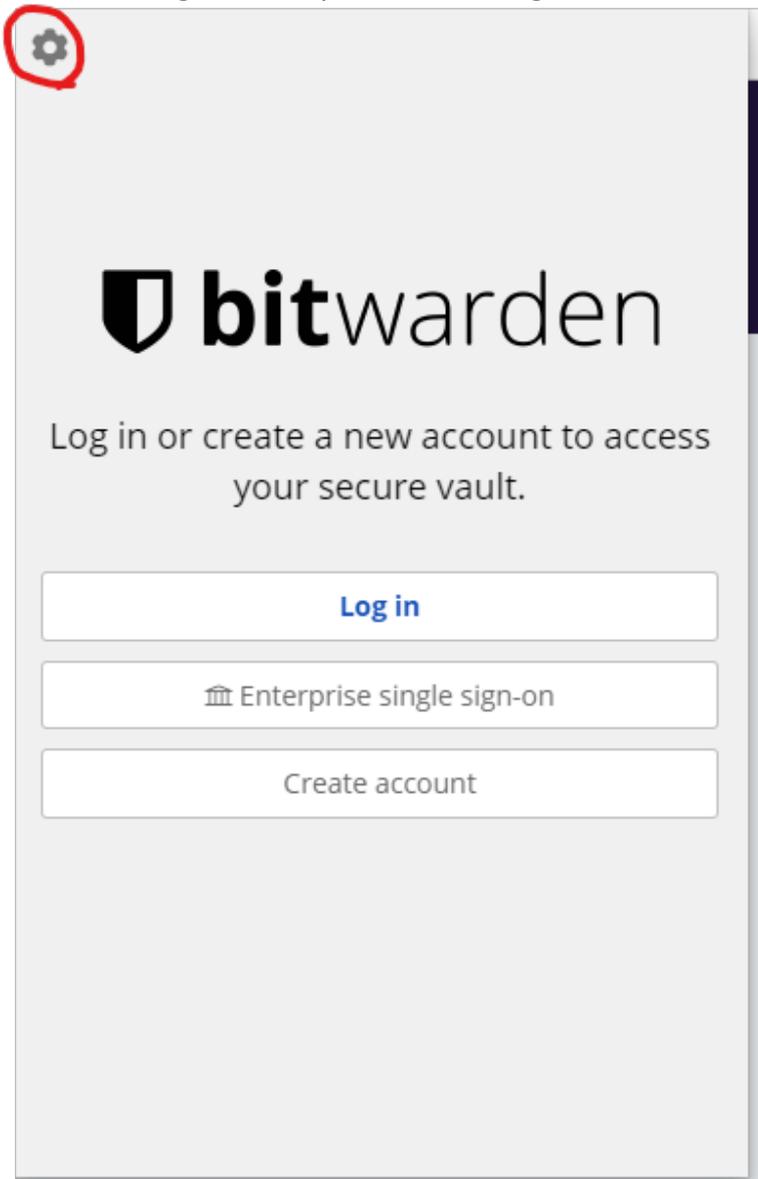
Edge	Bitwarden - Free Password Manager - Microsoft Edge Addons
Chrome	Bitwarden - Free Password Manager - Chrome Web Store (google.com)
Android	Bitwarden Password Manager - Apps on Google Play
iOS	Bitwarden Password Manager on the App Store (apple.com)

How to Setup Browser Extension / Mobile Apps

1. Click the bitwarden icon at the top of the address bar after installing your extension



2. Click the cog in the top left of the edge screen



3. Enter the URL <https://vault.maticmedia.co.uk/> then click **save**

The screenshot shows the Bitwarden configuration interface. At the top, there is a blue header with 'Close', 'Bitwarden', and 'Save' buttons. The 'Save' button is circled in red. Below the header, the 'SELF-HOSTED ENVIRONMENT' section is active. The 'Server URL' field is highlighted with a red box and contains the text 'https://vault.maticmedia.co.uk/'. Below this field, there is a descriptive text: 'Specify the base URL of your on-premise hosted Bitwarden installation.' The 'CUSTOM ENVIRONMENT' section is also visible, with fields for 'Web vault server URL', 'API server URL', 'Identity server URL', 'Notifications server URL', and 'Icons server URL'. At the bottom, there is a note: 'For advanced users. You can specify the base URL of each service independently.'

4. Click the login



bitwarden

Log in or create a new account to access
your secure vault.

[Log in](#)

 Enterprise single sign-on

[Create account](#)



The environment URLs have been saved.



5. Enter your username and password

Cancel Bitwarden Log in

Email address

Master password 

[Get master password hint](#)

Revision #2

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