Password Manager

Setting Your Password

IMPORTANT YOU CANNOT RESET YOUR PASSWORD AS THIS IS USED AS AN ENCRYPTION KEY

USE A VERY STRONG PASSWORD AND ADD A PASSWORD HINT INCASE YOU FORGET

Location

Url	https://vault.maticmedia.co.uk

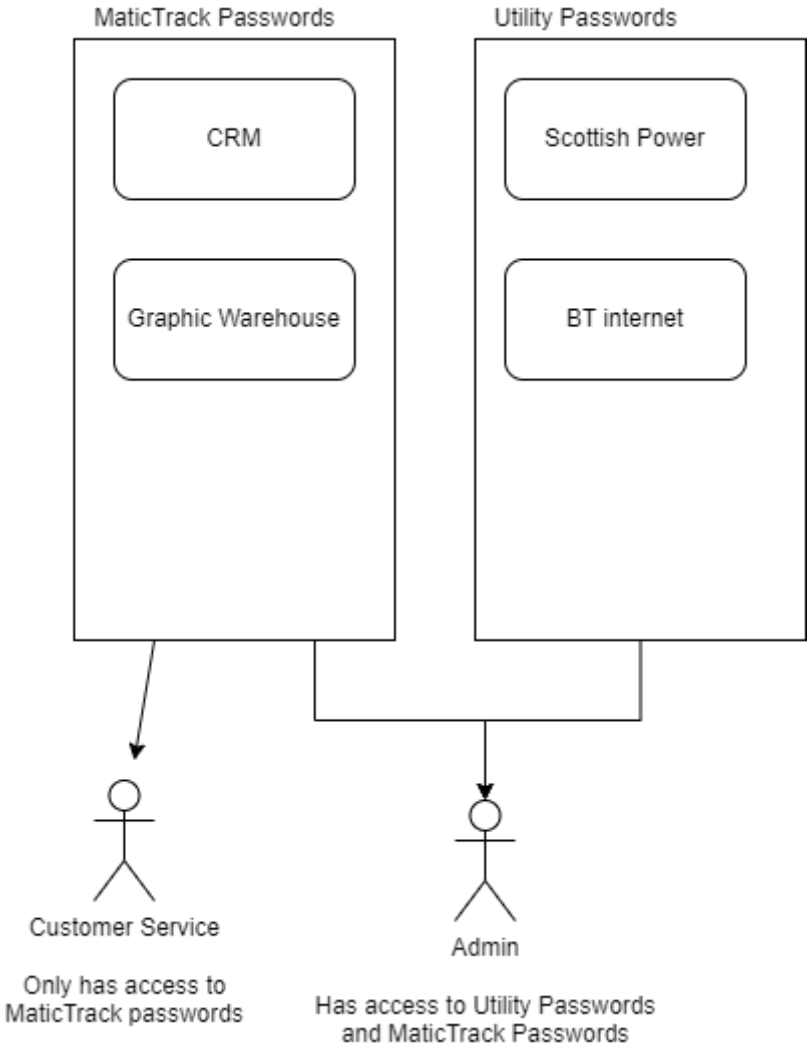
Administrator Access

The following users have administrative access if you need to request access to the password manager.

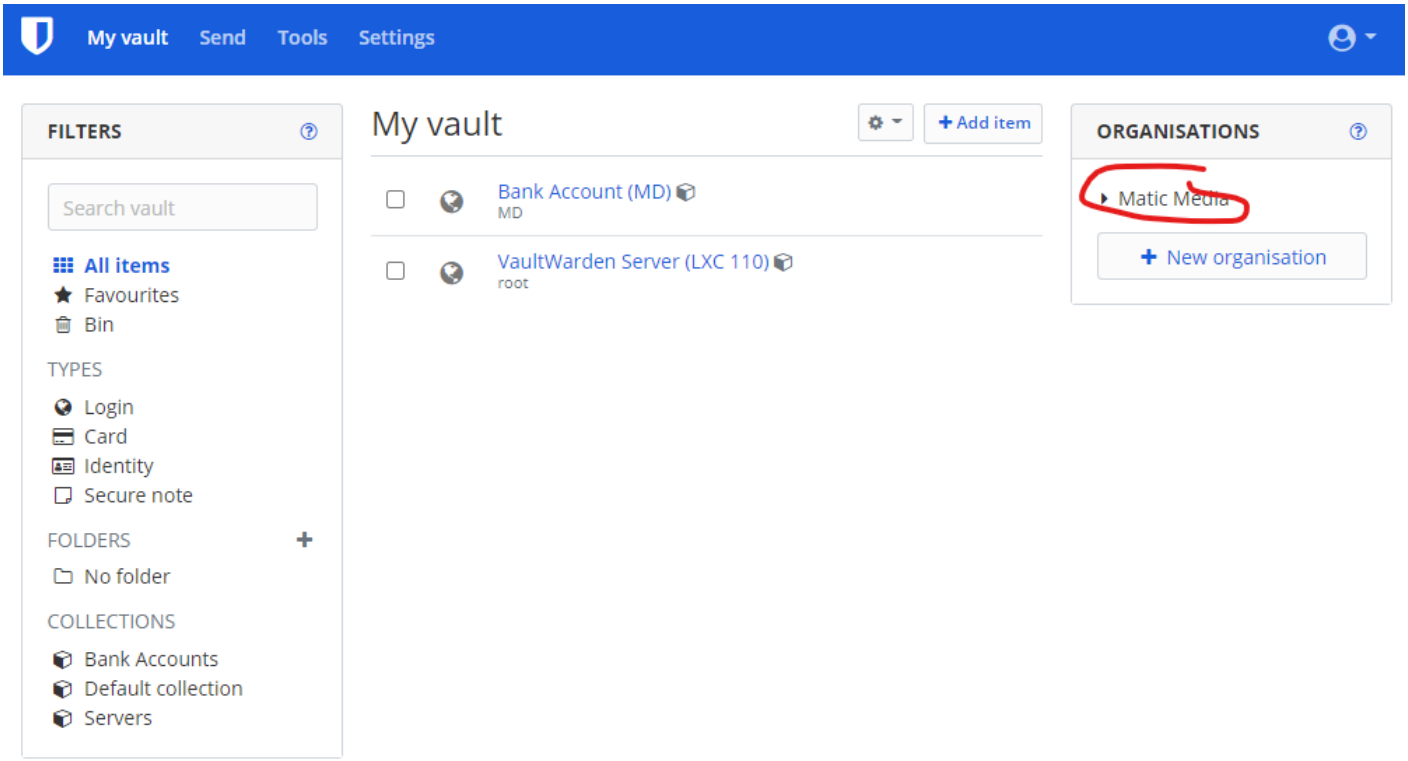
MaryRose
Richard
Robert
Linda

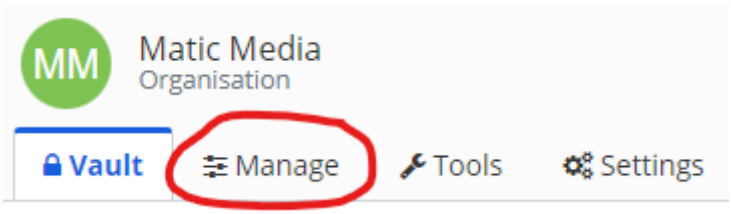
Collections

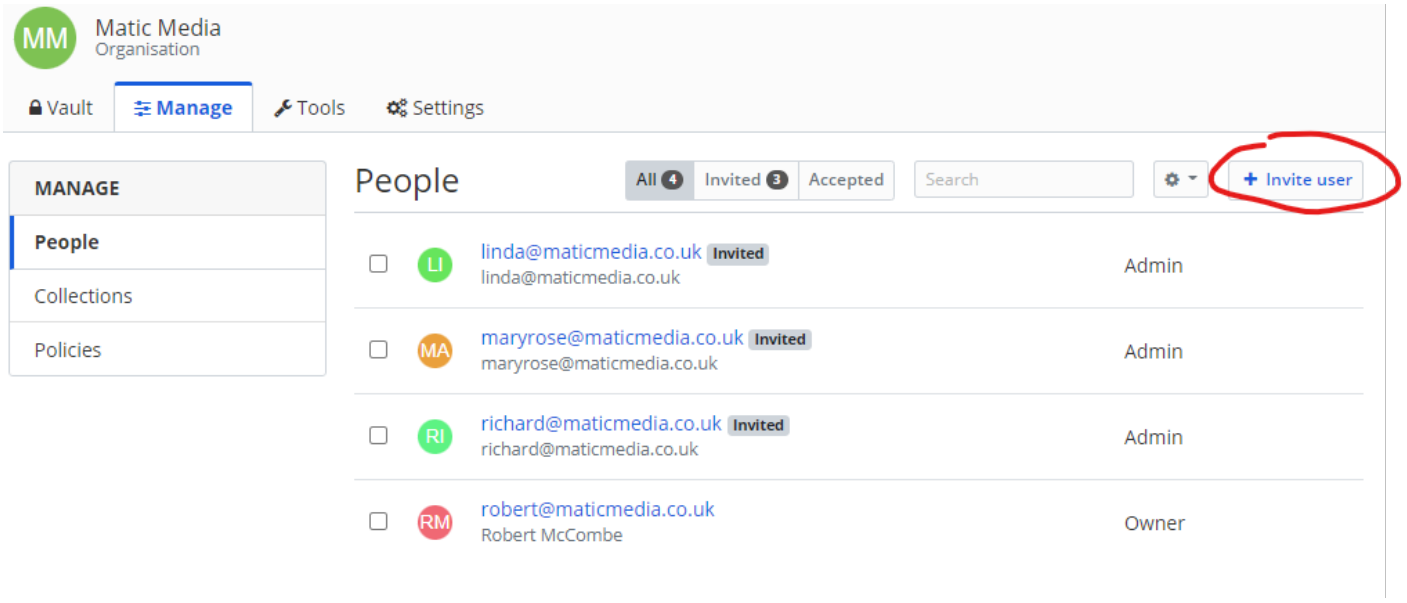
Inside the vault you can save... Passwords, Notes, Files etc these are categorised inside Collections. Collections can then be shared with other Vault users.

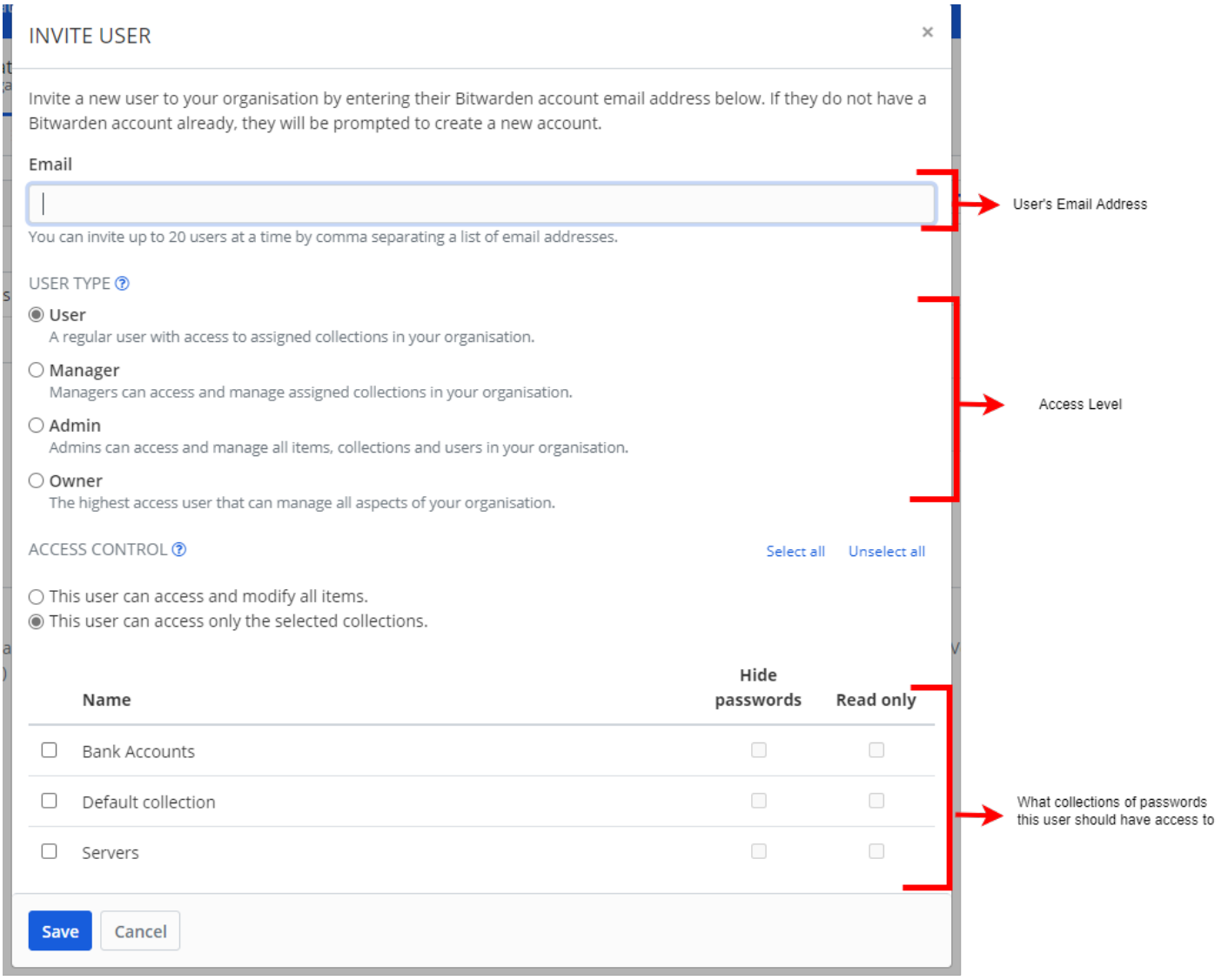


Adding Users


My vault
Send
Tools
Settings
FILTERS
Search vault
All items
Favourites
Bin
TYPES
Login
Card
Identity
Secure note
FOLDERS
No folder
COLLECTIONS
Bank Accounts
Default collection
Servers
My vault
Add item
Bank Account (MD)
MD
VaultWarden Server (LXC 110)
root
ORGANISATIONS
Matic Media
New organisation


MM
Matic Media
Organisation
Vault
Manage
Tools
Settings


MM
Matic Media
Organisation
Vault
Manage
Tools
Settings
MANAGE
People
Collections
Policies
People
All 4
Invited 3
Accepted
Search
Invite user
linda@maticmedia.co.uk Invited
linda@maticmedia.co.uk
Admin
maryrose@maticmedia.co.uk Invited
maryrose@maticmedia.co.uk
Admin
richard@maticmedia.co.uk Invited
richard@maticmedia.co.uk
Admin
robert@maticmedia.co.uk
Robert McCombe
Owner



Physical Location

Passwords are saved in a VaultWarden instance on **LXC 110 on Server 1 (Internal IP 192.168.0.60)**. Backups are preformed weekly. You can access the Proxmox instance by following the instructions here.

Browser Extensions & Mobile Apps

There are bitwarden extensions for Firefox, Chrome and Edge.

Links to Extensions

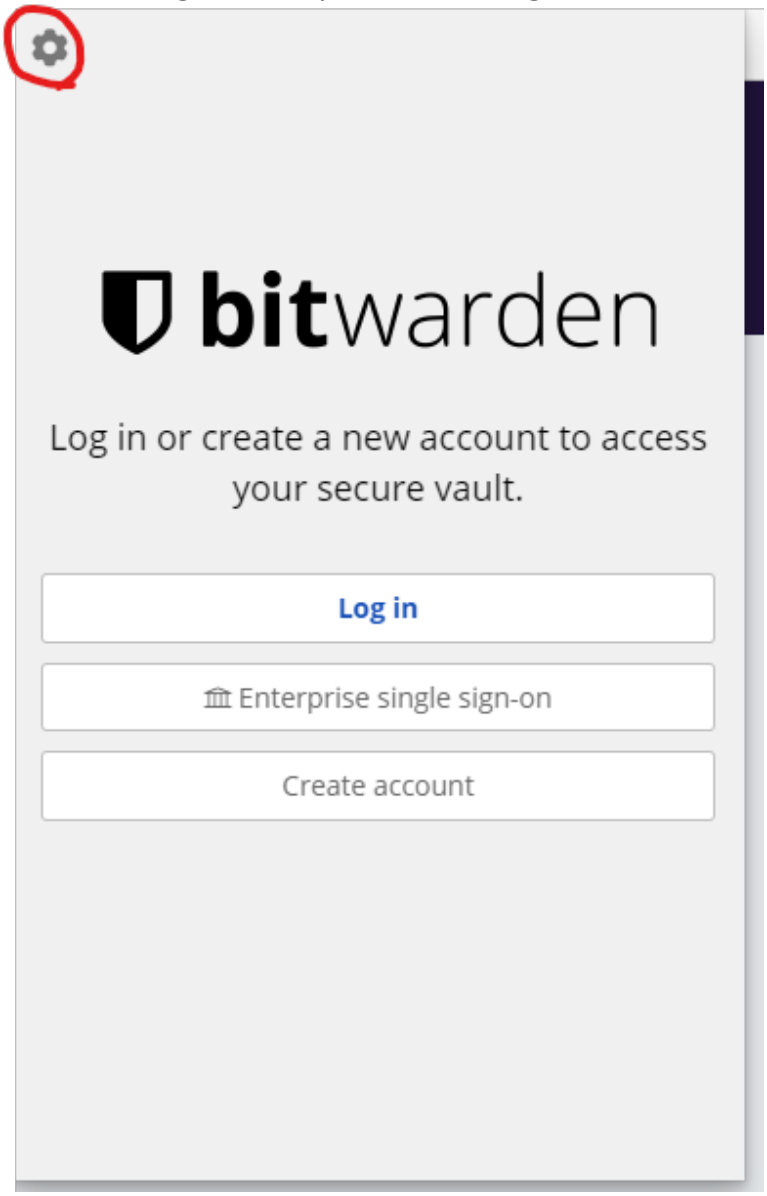
Firefox	Bitwarden - Free Password Manager – Get this Extension for Firefox (en-GB) (mozilla.org)

Edge	Bitwarden - Free Password Manager - Microsoft Edge Addons
Chrome	Bitwarden - Free Password Manager - Chrome Web Store (google.com)
Android	Bitwarden Password Manager – Apps on Google Play
IOS	Bitwarden Password Manager on the App Store (apple.com)

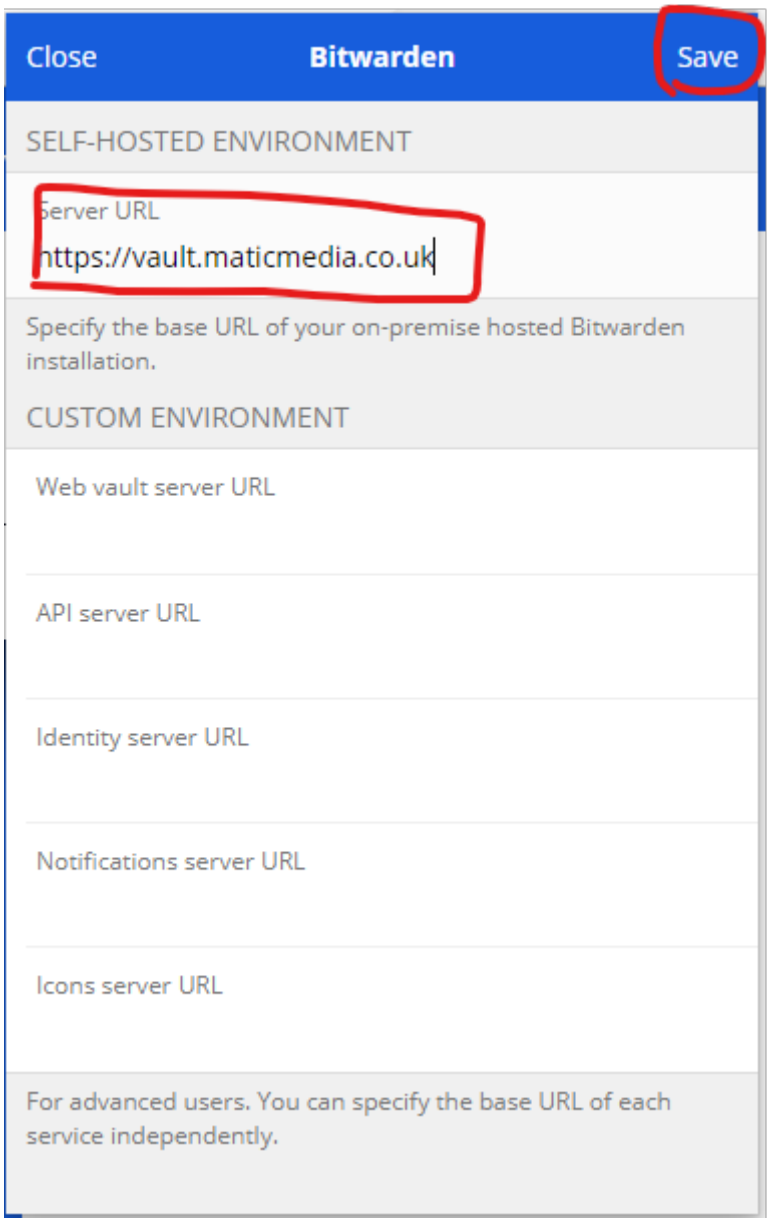
How to Setup Browser Extension / Mobile Apps

1. Click the bitwarden icon at the top of the address bar after installing your extension

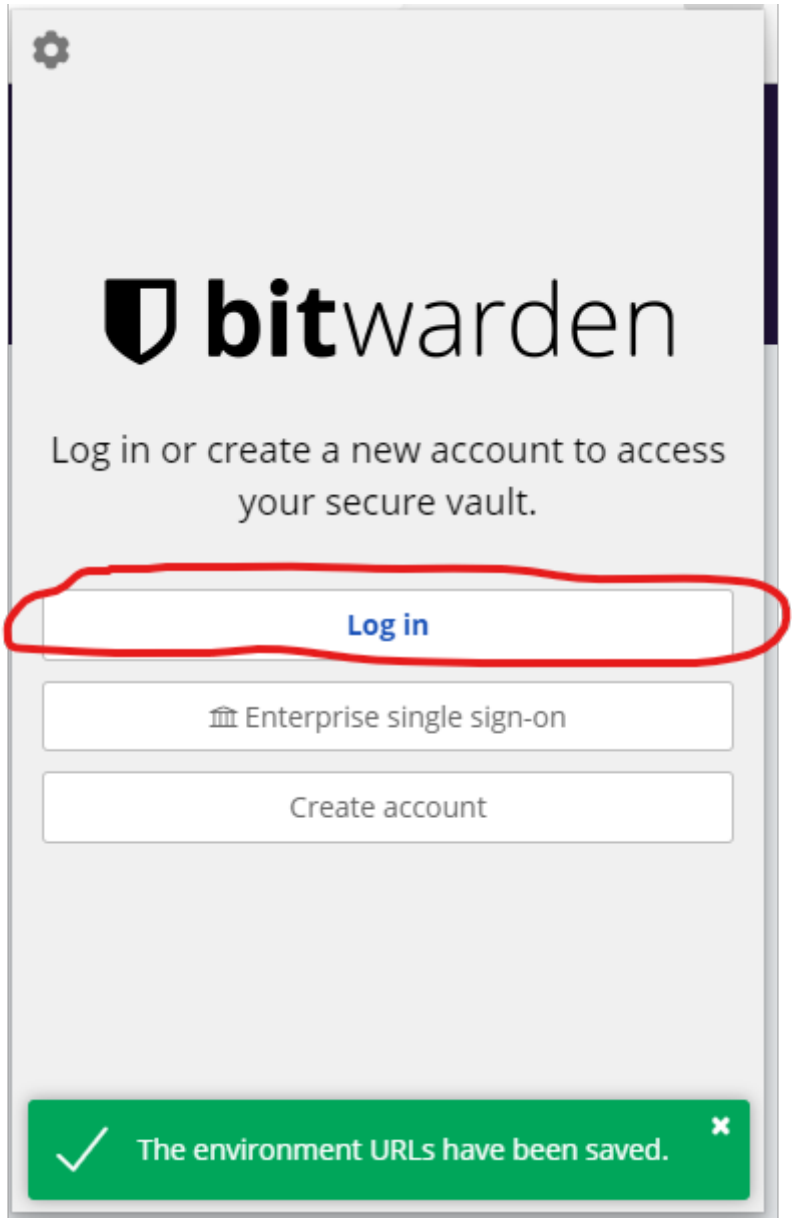
2. Click the cog in the top left of the edge screen



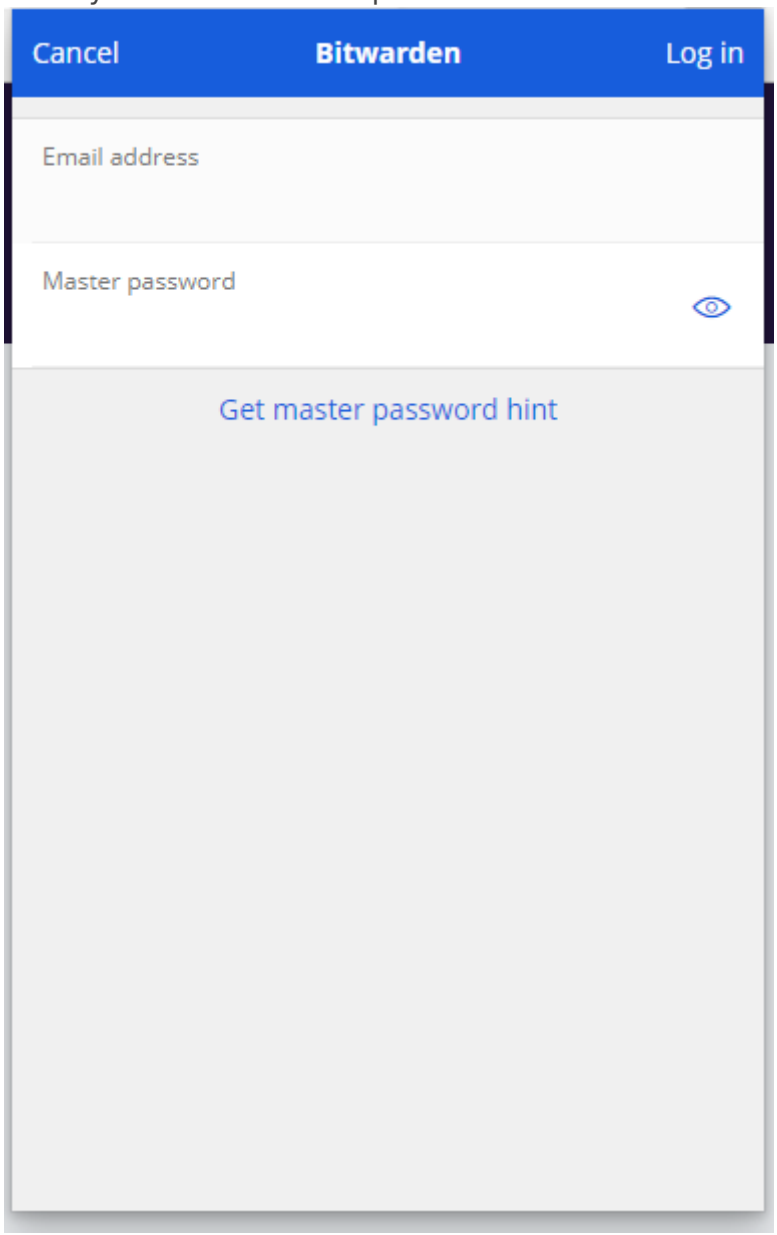
3. Enter the URL https://vault.maticmedia.co.uk/ then click **save**



4. Click the login


bitwarden
Log in or create a new account to access your secure vault.
Log in
Enterprise single sign-on
Create account
The environment URLs have been saved.

5. Enter your username and password



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