

# Setting Up Artwork for the System

## Uploading and Preparing Artwork for the System

1. Uploading Artwork
2. Downloading Proofs
3. Deleting Artwork
4. Understanding Artwork Errors
5. Adding Cut Lines
  1. Thru-cut
  2. Crease
  3. Score
  4. Engrave
  5. Drill Holes
6. Adding Finish Layers
  1. White Ink

## Managing Artwork on the MaticTrack

1. Uploading Artwork from the MaticTrack
2. Editing Artwork Settings on MaticTrack
3. Editing Required Artboard sizes & Bleeds
4. Bulk Approving Artwork
5. Bulk Deleting Artwork Files
6. Outputting Artwork into Job Bags
7. Re-diskchecking Artwork Files
8. Deleting Artwork Files
9. Viewing PDF Proofs

## 10. Viewing Print Ready Files

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