

# Royal Mail Click & Drop

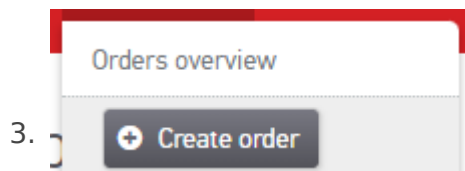
AKA Pack and Send

1. Go to:

[Dashboard - Click & Drop \(royalmail.com\)](https://royalmail.com)

2. Log in with

<b>Username</b>	robert@maticmedia.co.uk
<b>Password</b>	ser9Vant



4. Enter Address

## Create order

\* Indicates a required field

💡 Click & Drop uses orders as the basis for creating shipping labels. Even if you don't process orders, you can still get a shipping label by creating an order and just providing the recipient's name and address.

Full name ?

Order reference

Title

First name \*

Last name \*

Search for an address book entry or a UK address ?

Type an address reference or part of an address...

Email address

Address reference ?

Phone number

Address

Company

Address line 1 \*

Address line 2

Address line 3

City \*

County

Postcode \*

Country \* United Kingdom - Excluding Channel Islands

Currency

British Pound



Order value (£)

Retail shipping cost (£)

Tag ?

✕ Cancel

Add products

Create order

Create order and apply postage

5. Click Create order and Apply Postage

6. Pay with PAYPAL account

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