

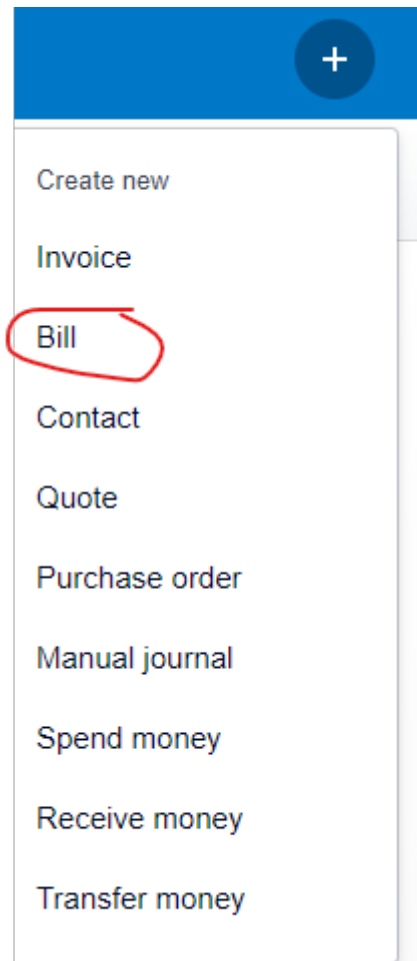
# Invoicing

- [VAT Only Invoices \(Import Duty\)](#)

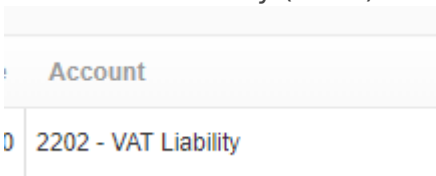
# VAT Only Invoices (Import Duty)

To create a VAT only invoice.

1. Create a Bill like normal.



2. Select VAT Liability (2202) from the Account drop down



3.

Select the Tax Rate column

From: U.P.S. Limited Date: 18 Jul 2022 Due Date: Reference: Account No. UPSLIMIT Add last items

Amounts are Tax Exclusive

Item	Description	Qty	Unit Price	Account	Tax Rate	Tax Amount	Amount GBP
	53681919 - Eyelets Import Duty	1.00	0.00				

Add a new line Assign expenses to a customer

Subtotal 0  
VAT 0  
includes Adjustments to Tax 0

**TOTAL 0.0**

Save Approve

4. Select "VAT on imports"

Tax Rate Tax Amc

VAT on Imports

VAT on Imports

5. Enter the VAT amount on the Unit Price Field

From: U.P.S. Limited Date: 3 May 2022 Due Date: 31 May 2022 Reference: 53681919 Account No. UPSLIMIT Add last items

Amounts are Tax Exclusive

Item	Description	Qty	Unit Price	Account	Tax Rate	Tax Amount	Amount GBP
	53681919 - Eyelets Import Duty	1.00	132.44	2202 - VAT Liability	VAT on Imports	0.00	132.44

Add a new line Assign expenses to a customer

Subtotal 132.44  
VAT 0.00  
includes Adjustments to Tax 0.00

**TOTAL 132.44**

6. Click "Approve"

Approve

7. The VAT will go direct to the VAT liability account

From	Account No.	Date	Due Date	Reference	To
<a href="#">U.P.S. Limited</a> UPS House Forest Road Feltham Middlesex TW13 7DY UNITED KINGDOM <a href="#">Edit address</a>	UPSLIMIT	3 May 2022	31 May 2022	53681919	132.44

Amounts are Tax Excludes

Item Code	Description	Quantity	Unit Price	Account	Tax Rate	Amount
	53681919 - Eyelets Import Duty	1.00	132.44	VAT Liability	VAT on Imports	132.44

Subtotal 132.44

Total VAT on Imports 0.00

**TOTAL 132.44**