

# Bulk Uploading Artwork

Got a pdf with multiple pages of different sizes you need uploaded and allocated to multiple different quote items?

This is what the Bulk Upload Artwork function is for.





## What does it do...

- Takes a PDF with multiple pages
- Tries to allocate artwork based on the provided bleed to the appropriate quote item
- If the size does not exist it will allocate artwork to a new zero valued quote item
- Automatically Diskcheck, Proof and Approve upload artwork with a quantity of 1

## How It Works





1. From the quote screen click the Add button

The screenshot shows a quote screen with several input fields at the top, including a dropdown menu. Below these fields is a table with columns: 'PI', 'TOTAL', 'MARGIN', 'PRICING', and an action column. The 'Add' button is circled in red.

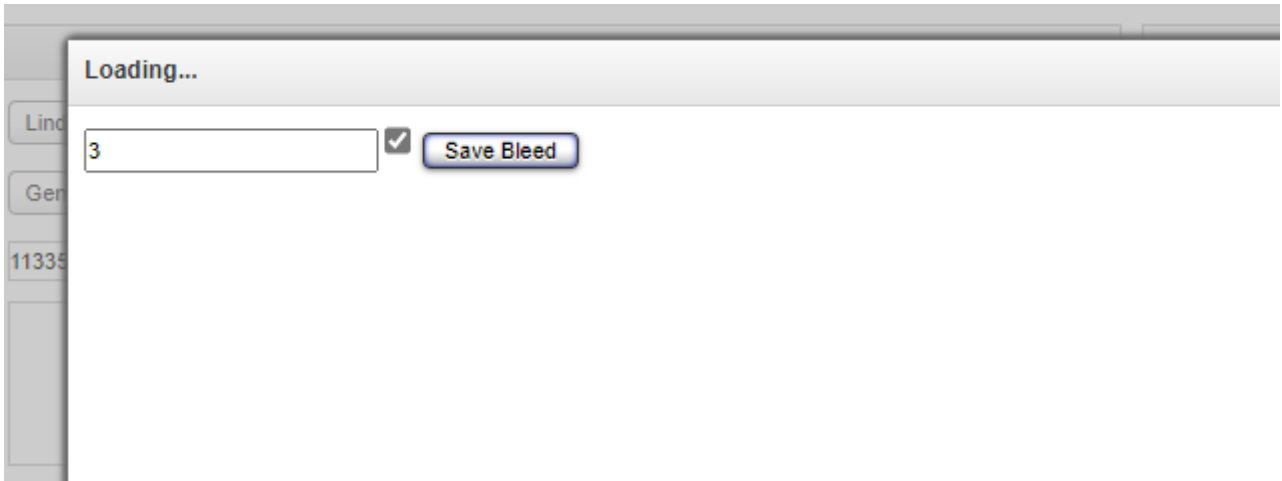
PI	TOTAL	MARGIN	PRICING	
£ 0.83	£ 9.96	63 %	Manual	 
£ 3.22	£ 32.23	63 %	Manual	 

2. Select the Artwork Items Button

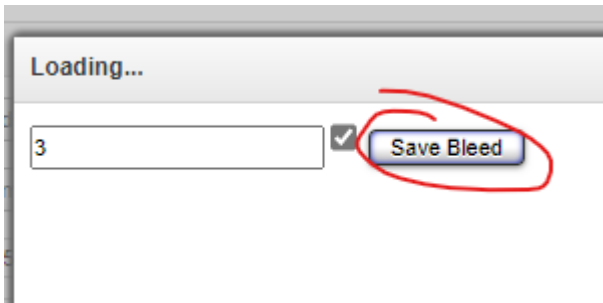
The screenshot shows the same quote screen as above, but with a dropdown menu open. The 'Artwork Items' option is circled in red.

PI	TOTAL	MARGIN	PRICING	
		63 %		 
		63 %	Manual	 

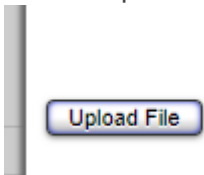
3. Enter the artwork bleed in the input box (in this case the artwork is setup with a 3mm bleed)












4. Click Save Bleed



5. Select Upload File



6. The system will try and allocate the artwork based on the artboard size of the artwork
7. Open Quote or Cart frontend view to see the uploaded artwork you can change quantities as you see fit

Product			Quantity
	<b>DTB-FLUT-4 Rigid Board Printing - Direct to Board - Fluted Board (Correx) - 4mm - Single Sided</b> Width: 450.00mm Height: 150.00mm 3 Artworks Uploaded <a href="#">EDIT ARTWORK</a>		12
	<b>113357.pdf (Page 1)</b> Current Status: Approved		6
	<b>113357.pdf (Page 2)</b> Current Status: Approved		3
	<b>113357.pdf (Page 3)</b> Current Status: Approved		3
	<b>DTB-FLUT-4 Rigid Board Printing - Direct to Board - Fluted Board (Correx) - 4mm - Single Sided</b> Width: 600.00mm Height: 450mm 4 Artworks Uploaded <a href="#">EDIT ARTWORK</a>		10
	<b>113357.pdf (Page 4)</b> Current Status: Approved		4
	<b>113357.pdf (Page 5)</b> Current Status: Approved		4
	<b>113357.pdf (Page 6)</b> Current Status: Approved		1
	<b>113357.pdf (Page 7)</b>		

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